



Music PAL Access Agreement



The Pathways to Learning (PAL) programme is founded on the concept of ‘managed access and referral’, whose basic aim is to help users identify resources appropriate to their learning needs and to facilitate access to relevant materials available in any participating institution (subject to certain conditions). This Music PAL Access Agreement sets out the key principles under which participating institutions will provide free reciprocal access to their collections and services under the scheme:

- As a minimum, visitors will be allowed reference access to hard copy materials.
- Each participating service will adapt its plans to reflect its commitment to co-operating with Music PAL partners.
- Music PAL will be publicised throughout the library, archive and information service and to the wider community, where practicable.
- Information on collection strengths will be provided, to be listed and promoted via the Pathways to Learning website and on the RASCAL database.
- A ‘Music PAL Coordinator’ will be appointed in each Music PAL library, archive and information service.
- All staff will be briefed to ensure they have an awareness of the Music PAL scheme.
- Designated staff will receive in-depth briefing and have responsibility for providing information about the scheme to other staff.
- Details on Music PAL will be included in induction and on-going training programmes.
- Qualitative and/or quantitative management information will be collected to assist in monitoring the impact of Music PAL.

Pathways to Learning notes that, under standard licenses, access to electronic resources is usually confined to members of the subscribing institution and is therefore unlikely to be available to Music PAL visitors. Access to institutions’ computer networks may be similarly restricted.

Pathways to Learning recognises that all institutions need to be in control of their own access arrangements, and so may set their own access conditions (e.g. visitors may be required to produce ID, phone in advance, visit at specified times etc). Any such conditions will be indicated at registration and notified to all Music PAL participants.

All Music PAL patrons will be subject to the rules and regulations of the institution(s) they visit. Should any disciplinary matters arise they will be the responsibility of the patron’s ‘home’ institution to resolve.